

Zine Assembly Guide

OUTCAST places a special focus on accessibility. We understand the value of a physical, or more intimate experience with a zine, so we've provided the following printing & assembly instructions so any issue can be re-created at home.

STEP 1 — CHOOSE YOUR PAPER STOCK

- + CHEAPEST
- + INK DRIES QUICKLY
- + EASIEST TO BIND

Copy Paper

Copy paper is the cheapest option and the best for everyday use. The ink dries quickly on copy paper and it will be easiest to bind and least likely to smudge.

- + BETTER COLOR
- + BETTER PHOTO QUALITY

Bright White

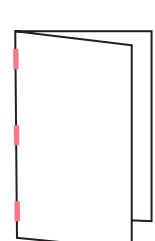
Bright white paper is designed to make black text and other colors stand out on the page. It will give you a better color and photo quality than what you would get with copy paper.

- + ENHANCE B&W COPIES

Colored Paper

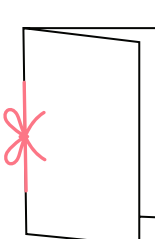
If printing a black and white copy of the zine, consider using colored paper to enhance overall experience. Print the whole thing on your favorite color or mix up the pages— just make sure the paper you choose is compatible with your printer.

STEP 2 — BINDING OPTIONS



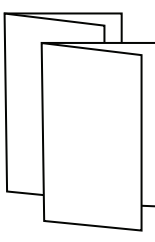
Stapling

Stapling is recommended because it is the sturdiest of all binding options. Issues of OUTCAST tend to be more than 30 pages, making them too thick to comfortably stitch bind.



Stitch Binding

If you don't have a stapler handy but have a needle and thread and awl or something sharp, stitch binding could be your best option. Depending on the number of pages in the issue you are printing you may have a tough time poking holes through the pages but it's a good alternative to staple binding.



No Binding

If you're at a loss for materials but still want a printed copy of OUTCAST you can always print and fold the pages and stack them inside each other according to the instructions below. They won't be attached but they can still be easily flipped through.

STEP 3 — PRINTING

PRINT SETTINGS

- + DOUBLE-SIDED
- + FLIP ON SHORT EDGE
- + DO NOT SCALE

Print from PDF

First download the PDF to your computer from the OUTCAST website. Just click "print issue" under the one you desire to print and the PDF will open in a new window. Go to File > Print in the menu and be sure the print settings to the right are selected in your print dialogue window.

The cover is the first page but you will need to print it separately, so first print pages 2–23, double-sided, then go back and print page 1, which is the cover.

STEP 4 — FOLDING

- (→)
- INDICATES THE BACK OF EACH PAGE

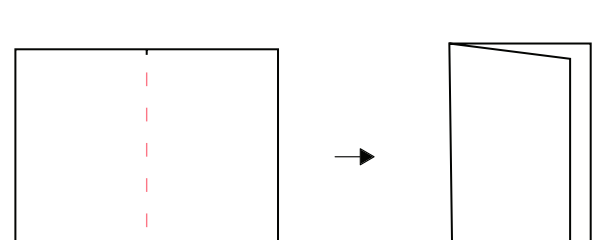
Stacking Pages

Notice that the order of pages is not what your brain is likely to expect, specially if you haven't done this before. The example below shows how to fold 4 separate sheets folio-style, to produce a 16-page zine. Continue this pattern with the number of pages in each particular issue.

Lastly, add the cover to the front of your pile.

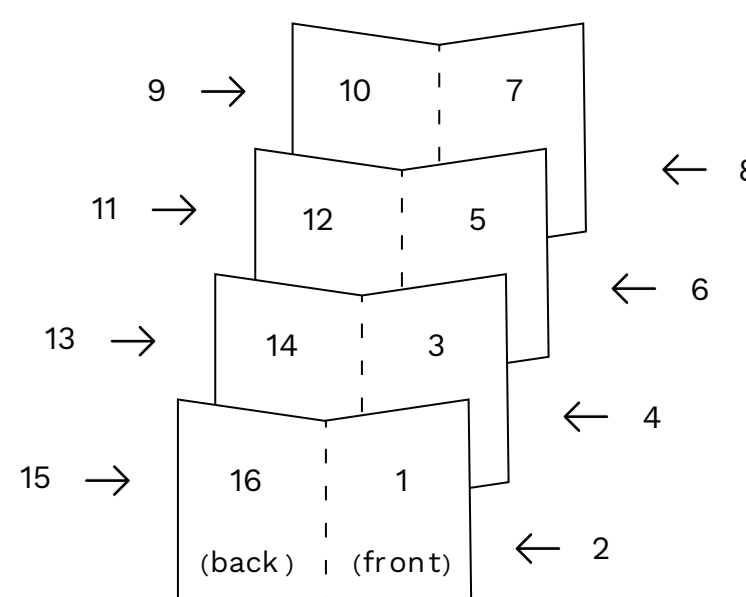
FOLD

FOLD EACH PAGE IN HALF VERTICALLY



STACK

ODD NUMBERS SHOULD ALIGN TO ONE SIDE AND EVEN TO THE OTHER

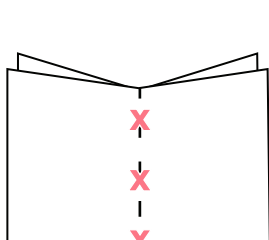


STEP 5 — BINDING

- REQUIRES A STAPLER & STAPLES

Stapling

Once the pages are organized in the order shown above, lay them flat and staple vertically along the spine in three places, marked with an "x" in the diagram below.

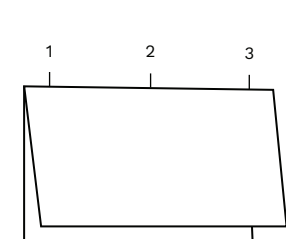


- REQUIRES A NEEDLE, THREAD, AND AWL

- (→)
- INDICATES DIRECTION OF NEEDLE

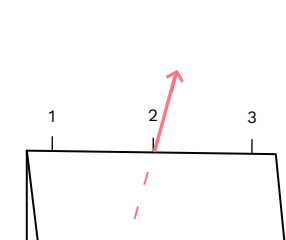
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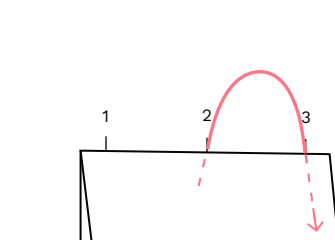


PUNCH HOLES

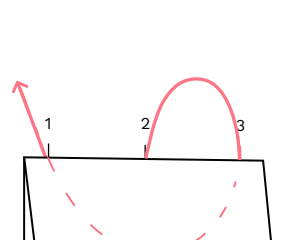
MAKE THREE HOLES ON THE SPINE WITH THE AWL



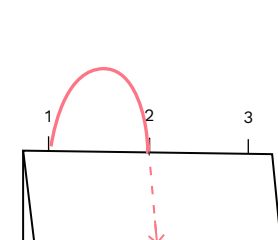
START FROM THE INSIDE OF THE BOOK AND BRING NEEDLE UP THROUGH HOLE 2. LEAVE A TRAIL OF THREAD INSIDE.



PUSH THE NEEDLE THROUGH AN END HOLE TO THE INSIDE.



FROM THE INSIDE, PUSH THE NEEDLE OUT THROUGH THE LAST HOLE.



PULL THE NEEDLE BACK THROUGH THE MIDDLE STITCH FROM OUTSIDE THE BOOK. TIE AND OVERHAND KNOT AND TRIM THE ENDS.